

OCEAN TREASURE CONFIRMATION FORM FOR 2023

Date of Party	Time
Organisation/Booking Name	
Address	
	Post code
Contact Organiser	Signature
Email	Tel

BANQUET - Please state the number of guests for each menu

No. of guest(s)	Santa's Wish	New Year's Resolution (For New Year's Eve Only)
No. of guest(s)	Three Kings' Feast	
No. of guest(s)	Mrs Claus' Choice	No. of guest(s) _____
No. of guest(s)	Angels' Joy	

Payment of Deposit (**DEPOSIT IS STRICTLY NON-REFUNDABLE OR NON-TRANSFERABLE**).

- For example, if a booking of 10 people has been confirmed but only 8 turn up, the £20 deposit will be forfeited while £80 will be credited to the final bill.
- For deposit over £100, please pay in person at the restaurant.

CHIMNEY BREAK LUNCH (Mon-Sat 12noon to 2:00pm, not available on Public Holidays)

No. of guest(s)	Chimney Break A	No. of guest(s)	Chimney Break B
No. of guest(s)	Vegetarian Chimney Break		

DEPOSIT

Lunch Chimney Break deposit	Total no. of diners	x £5 = £
Banquet deposit	Total no. of diners	x £10 = £

Please make cheques payable to Ocean Treasure Restaurant Limited

Cash £..... Cheque £.....

Card £

(CREDIT CARD CALL IN PERSON.)

Diners may be allergic to

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INFORMATION

1. Bookings can only be held for 10 days or less approaching Christmas. No booking can be confirmed unless a deposit is paid.
2. To confirm your table, please forward your deposit at the ratio of £5 per head for Christmas lunch and £10/per head for Christmas banquet, with the completed confirmation form to Ocean Treasure Restaurant Limited as early as possible to avoid disappointment.
3. Deposits are strictly **NON-REFUNDABLE** or **NON-TRANSFERABLE**.
For example, if a booking of 10 people has been confirmed but only 8 turn up, the £20 deposit will be forfeited while £80 will be credited to the final bill.
4. Parties dining at lunch time must vacate the premises by 5pm.
All diners in the evening are required to vacate the premises by 1am.
5. To avoid confusion, all bills must be settled before leaving the table.
6. Coats left in the cloakroom can only be retrieved with proof of coat receipt.
7. The nearest hotels to Ocean Treasure Seafood Restaurant are:

Menzies Avant Hotel	Reservation	0161 627 5500
The Victoria Hotel	Reservation	0161 682 7254
Travel Inn	Reservation	0161 681 1373
8. Please state clearly any allergies diners may have on the confirmation form and re-confirm at the table.
9. The Management reserves the right to ask any diners, whose behaviour they deem to be offensive, to leave the premises.
10. If everybody at your table would need to leave the restaurant, eg. smoking, please leave a form of pre-payment first at the cashier.
11. Hoi Sin Sauce & Malaysian Satay Sauce contains traces of nuts.
12. All outside drink is not allowed unless with Managers' Approval.
13. Due to limited available, children would be charged for full-price banquet during NewYear Eve.